Maintenance of Competence

CPD compliance report

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Dan Kelly

Site Senior Executive · QLD · QLD Practising Certificate Scheme

Certificate 10/06/2023 to 10/06/2028 Generated 11/11/2026

Summary

Status: At risk

Recognised learning: 28 of 135 hours (107 remaining)

19 months left in the cycle.

Formal 22 hrs Informal 6 hrs Two-thirds formal (90 hrs) · Conf 20 · Courses 20 · Industry 10 · Reading 10 · Site 10 hrs/yr

By activity category

Conferences - Conferences, seminars & forums	10 hrs - logged
Courses - Courses (RTO, tertiary, disasters)	12 hrs - logged
Industry - Industry participation	0 hrs - logged
Reading - Reading	6 hrs - logged
Site visits - Site visits	0 hrs - logged

Requirements and gaps

GAP **Total CPD - 28 of 135 hrs**
107 hrs remaining. At the current pace, log about 6 hrs/month to finish on time.

GAP **Formal learning - 22 of 90 hrs**
68 more formal hrs needed. Formal = conferences, courses & site visits (two-thirds of CPD).

FYI **Informal learning - 6 of up to 45 hrs**
Informal = industry participation & reading, up to one-third of CPD (45 hrs). This is a maximum allowance, not a minimum.

FYI **Per-year hours - 27 to 34 hrs each certificate year**
Aim for 27-34 hrs each certificate year; active in 2 years so far.

FYI **Category caps (coal) - Conf 20 · Courses 20 · Industry 10 · Reading 10 · Site 10 hrs/yr**
Each category is within its per-year cap. Caps are applied to each 12-month certificate year.

OK **Evidence attached - 3 of 3 entries**
Every logbook entry has supporting evidence.

Logbook (3 entries)

Date	Hours	Type	Topic	Evidence
01/09/2023	12	formal	Site senior executive forum	evidence.pdf
01/05/2024	10	formal	Risk management course	evidence.pdf
01/02/2025	6	informal	Technical paper reading	evidence.pdf

This report is a summary generated from logged activities. Confirm figures against the relevant regulator's guide before relying on them for renewal decisions.

Hour requirements and scheme rules model each regulator's own scheme. Confirm current figures against the relevant regulator's guide before relying on the...